

Student Grievance Submission Form

GRIEVANCE FORMS TO BE SUBMITTED TO INTERCHECK DRIVING SERVICE LLC AT: intercheck@hotmail.com

Student Printed Name

Date

Complaint/Dismissal Date

1. GENERAL INFORMATION: Please describe the actions or events leading to your complaint or dismissal.

2. REQUESTED ACTION: Please describe what resolution you are seeking and why.

3. PERSONAL ACTION PLAN: Please describe what actions you will take to be successful in this program.

4. COMPANY ACTION PLAN: What actions will Intercheck Driving School LLC take to aid in your success.

5. INTERCHECK DRIVING SCHOOL LLC: RESOLUTION AKNOWLEDGMENT

By signing below, I acknowledge that I have met with Intercheck Driving School LLC agents and have participated in resolving the above referenced complaint in a satisfactory manner.

Signature

Date

6. INTERCHECK DRIVING SCHOOL LLC: RE-ADMITTANCE CONTRACT - DISMISSED STUDENTS ONLY

By signing below, I understand that I will be re-admitted to Intercheck Driving School LLC training and instructional programs on a provisional basis. As a provisional student, I may be dismissed for any actions that violate the terms described in the personal or company action plan sections shown above. I also understand that no further grievance process will occur for any provisional student who is dismissed for a second time.

Signature

Date

